

Part 1

- 1 The **acomodation** which his secretary booked for the lawyer's visit to the Legal Seminar on Defamation Law was excellent.
(a) accomodation
(b) accomodation
(c) **accommodation**
- 2 In the post today was one signed Will, **2** Answers to Petitions and three Conveyances.
(a) too
(b) **two**
(c) to
- 3 The filing **cabinets** drawers were faulty and one drawer could not be opened at all.
(a) cabinets'
(b) **cabinet's**
(c) cabinets!
- 4 The Jeweller's window **were** totally shattered when thieves drove a transit van into the front of the shop when they raided it last week.
(a) where
(b) has
(c) **was**
- 5 The documents sent from a Solicitor to a **Barristor** to defend a client are called Bundles and are tied with pink tape.
(a) **Barrister**
(b) Barristir
(c) Barister
- 6 Bill Bates was on remand for greivous bodily harm known as GBH and it is almost certain he will go to prison this time as it is his second **offence?**
(a) **offence!**
(b) offence;
(c) offence:
- 7 The interviewer commented on her **curriculum** vitae at the end of a successful interview and said the presentation and content were excellent and stood out amongst the others he had received.
(a) curicculum
(b) curriculem
(c) **curriculum**
- 8 The only answer she gave in court was "yes" when asked to confirm her name and address. When Prosecuting Counsel said "and you work at The Whiteways Cafe is that **correct'?**" she answered "yes that is correct".
(a) **correct'?**
(b) correct?
(c) "correct"?

- 9 The Petitioner is the person who starts divorce proceedings. (a) respondant
The **Respondant** is the person who responds to the Petition. **(b) Respondent**
(c) Rispondant
- 10 The **litigation** Department deals with all kinds of criminal **(a) Litigation**
offences, including rape, burglarly and theft. (b) Litagation
(c) littigation

(10 marks)

Part 2

THIS IS THE **LAST** WILL AND TESTAMENT of me ROSEANNA MAY LEEMING of Ivy Cottage Honeysuckle Lane Tiverton Devon EX62 3NZ

1 I REVOKE all former Wills and testamentary dispositions made by me and declare this to be my last Will and **testament**

2 I **APPOINT** my husband WILLIAM GORDON LEEMING to be **sole** Executor of this my Will and in case he **is** unable for any reason whatsoever to accept the office of **Executor** then I appoint the Executrixes named in Clause 6 of this Will to be the Executrixes and **Trustees** of this my Will

3 I **GIVE** the painting of the harbour in Clovelly to my friend ETHEL GLORIA WELBECK of Pink Cottage Priory Road Exeter EX2 **6ND** in appreciation of her **friendship** over many years

Inconsistent paragraph indent

4 If my husband **survives** me for a period of 28 days then but not otherwise I GIVE to my husband absolutely all my real and **personal** property whatsoever and wheresoever not specifically devised or bequeathed by earlier provisions of this **Will**

5 **If** my **husband** predeceases me or does not survive me for the period of 28 days or if for any other reason the gift to him fails then the following provisions of this my **Will** shall take **effect**

6 I APPOINT EILEEN ANN REDMOND of 93 Western Avenue West Hampstead London NE6 4BH and SUSAN BASSETT solicitor of Westcott **Solicitors** High Street Tiverton Devon EX2 3PA to be the **Executrixes** and Trustees of this my Will ('my Trustees') and I **declare** that the expression 'my **Trustees**' shall mean and include the persons who **prove** this my Will **whether** as original Executors or **Executrixes** substituted by acts of law or **otherwise**

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Level 2 Award in Proofreading in the Legal Environment – Proofreading Test Answer

7 I GIVE all my real and personal property whatsoever and **wheresoever** not specifically given by earlier **provisions** of this Will to my Trustees upon trust to **see** call in and convert into ready money all such **parts** as do not consist of ready **money** with absolute power to postpone sale and after payment of **my** just debts funeral and testamentary expenses and **taxes** arising out of or due at my death my Trustees shall stand **possessed** of the net proceeds of such sale calling in and conversion and such part of my estate **which** is unconverted ('my residuary estate') upon trust for my parents in equal shares absolutely

IN **WITNESS** of which I have set my hand to this my Will this _____ day
of _____ Two thousand and fourteen

Signed by the above named _____)
ROSEANNA MAY **LEEMING** _____)
as her last Will in our joint presence _____)
and then **by** us jointly in her presence _____)

First witness _____
of _____
Occupation _____

Second **witness** _____
of _____
Occupation _____

Words: 453