

**Level 7 Post Graduate Diploma in Engineering 9210 - 229 Assessment**

Official Certifying Form – Project Report

**Section A – Candidate details**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |

**Enrolment no:**

**Full name:**

**Project title:**

# Section B – Candidate certification

I certify that

1. I am solely responsible for the compilation of the report submitted under this form.
2. Unless I have indicated to the contrary in the text of the report, I am solely responsible for the work undertaken and described in the Report.

Signature of Candidate Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section C – Counter certification by a Chartered Engineer**

I certify that the statements made in Section B are correct with regard to the above named candidate.

Signature \_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: Designation:

**Professional Membership:**

 Category: Number: Institution:

**Section D – Counter certification by the head of Centre**

I certify that the statements made in Section B and the information furnished in annexure 1 of this form are correct.

Signature \_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Centre Name: City & Guilds Centre Number:

**Note:**

Section C must be signed by a Chartered Engineer of a U.K. Institution, or a corporate member of the professional engineering institution in the country of residence, and Section D must be signed by the Head of Centre, which the candidate has attended.

**Annexure 1**

This section should be furnished by the head of centre, which the candidate has attended, and submitted with the project report (please mark [A] meaning ‘Achieved’ or [NA] meaning ‘Not Achieved’ as appropriate).

**5.1** Project completed in approximately 450 hours. [ ]

**5.2** Realistic engineering project selected and agreed with supervisor. [ ]

**5.3** Log book or diary maintained throughout the project. [ ]

**5.4** The main elements of the problem identified and the objectives defined. [ ]

**5.5**

 **5.5.1** Detailed specification prepared [ ]

**5.5.2** Tasks to be undertaken organised chronologically [ ]

**5.5.3** Network diagram or similar produced. [ ]

**5.6**

 **5.6.1** Initial programme planned [ ]

**5.6.2** Resource requirements determined in terms of time, equipment and materials. [ ]

**5.7** Schedule of work prepared (Gantt chart or similar). [ ]

**5.8** Appropriate research undertaken and relevant information obtained. [ ]

**5.9** Appropriate equipment and methods to progress the work selected. [ ]

**5.10** Necessary work carried out to complete project. [ ]

**5.11**

 **5.11.1** Success of the project evaluated and work assessed. [ ]

 **5.11.2** Recommendations for further work made. [ ]

**5.12**  Oral presentation prepared and presented. [ ]

**5.13** Project report completed. [ ]

**5.14** Report handed in. [ ]

Signature \_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Centre Name:

City & Guilds Centre Number: