

**For the attention of the
Initial Teacher Training
PTLLS/CTLLS/DTLLS tutors, teachers and
coordinators**

May 2013

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Qualifications

- Preparing to teach in the Lifelong Learning Sector **(PTLLS)**
- Certificate in Teaching in the Lifelong Learning Sector **(CTLLS)**
- Diploma in Teaching in the Lifelong Learning Sector **(DTLLS)**

Level

3, 4 & 5

Number

6302, 6304, 6305, 6255 and 6258

This news article contains important information about:

- The demise of the Learning & Skills Improvement Service (LSIS)
- Update on the FE Guild
- Events
- New Education and Training qualifications
- Award in Principles of delivering Learning
- Level 3 Awards in English for Literacy and Mathematics for Numeracy Teaching
- Staff requirements to deliver the teaching qualifications
- Funding and 24+ Advanced Learning Loans

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The planned closure of LSIS

We have been informed by LSIS that due to the removal of funding for their work, the organisation will cease to provide services on 31st August 2013. LSIS have stated that there is a possibility that some of their programmes may be taken over by other agencies but currently it is not clear which or by whom. Please check the LSIS website for updates during the coming months - [LSIS plans cessation of its delivery of improvement services](#)

Development of the FE Guild

In April 2013 the FE Guilds published its Implementation Plan up to August 2013, which covered key and important points.
For more details please see: [FE Guild Implementation Plan](#)

New Education & Training Qualifications

LSIS recently published the findings of the consultation on the replacements to the PTLLS, CTLLS and DTLLS teaching qualifications. It is planned that the qualifications to replace the current suite will be available any time from September 2013 onwards and they are as follows.

The Level 3 Award in Education and Training

This qualification replaces the Qualifications and Credit Framework Level 3 Award in Preparing to Teach in the Lifelong Learning Sector (PTLLS) introduced in 2007 and updated in 2011. It is an introductory teaching qualification which prepares learners for teaching and training in a wide range of contexts. There is no requirement to be in a teaching role as assessment may be by observed microteaching. The qualification is structured as follows:

Level 3 Award in Education and Training	
Total credit value of qualification: 12 credits	
Credit value at Level 3	12 credits
Credit value of mandatory units	3 credits
Credit value of optional units	9 credits

The Level 4 Certificate in Education and Training

This qualification will replace the Qualifications and Credit Framework Level 4 Certificate in Teaching in the Lifelong Learning Sector qualification (CTLTS) introduced in 2007 and updated in 2011. It is a teaching qualification and there is a requirement to be in a teaching role as assessment is by assignment and observed teaching practice. The qualification is structured as follows:

Level 4 Certificate in Education and Training	
Total credit value of qualification: 36 credits	
Credit value at Level 4 or above	Minimum 21 credits
Credit value of mandatory units	21 credits – 3 of the mandatory credits are at level 3 and 18 mandatory credits at level 4.
Credit value of optional units	15 credits

The Level 5 Diploma in Education and Training

This qualification will replace the Qualifications and Credit Framework Level 5 Diploma in Teaching in the Lifelong Learning Sector qualification (DTLLS) introduced in 2007 and updated in 2011. It is a teaching qualification and there is a requirement to be in a teaching role as assessment is by assignment and observed teaching practice. The qualification is structured as follows:

Level 5 Diploma in Education and Training	
Total credit value of qualification: 120 credits	
Credit value at Level 3	None
Credit value at Level 5	Minimum of 61 credits
Credit value of mandatory units	75 credits – 20 mandatory credits at level 4 and 55 mandatory credits at level 5
Credit value of optional units	45 credits at level 4 or level 5

LSIS has produced guidance for employers and providers of initial teacher education which introduce and outline the new teaching qualifications.

- the [guidance](#) for employers and practitioners, explaining the new qualifications;
- a [presentation](#) explaining the new qualifications;
- [Guidance for providers of initial teacher education](#), explaining how the new qualifications differ from the 2007 and 2011 qualifications; and
- a [comparison table](#), summarising the key features of the 2007, 2011 and 2013 qualifications

The documentation is available on the LSIS website:
<http://www.excellencegateway.org.uk/node/65>

24+ Advanced Learning Loans

The 24+ Advanced Learning Loan is for people aged 24 and over who wish to study a course at level 3, level 4, or an Advanced or Higher Apprenticeship.

Detailed guidance is available via the following link: <http://www.24plusmicrosite.com/>

Events

Education and Training Level 3 Awards Briefing

This free qualification briefing event is aimed at new and existing centres looking to deliver the new Level 3 Award in Education and Training which will be available from September 2013.

The event is aimed at curriculum managers, lecturers/tutors/trainers and assessors and will include coverage of the new units and the rules of combination for qualification achievement. Additionally new assessment opportunities will be available for centres to consider within their delivery.

Date	Location
30 May	Wakefield
3 June	London
4 June	Warrington
18 June	Newcastle
25 June	Stareton
26 June	Litchfield
27 June	Taunton
4 July	Belfast
10 July	Cardiff

'Top tips' for delivering the new City & Guilds Level 3 Award in Education and Training (6502)

This centre quality improvement one day event will focus on strategies and best practice in delivering the new Level 3 Award from initial assessment, effective induction, schemes of work, delivery models, exploring unit and holistic assessment, use of level descriptors and summative/portfolio assessment opportunities for the learner.

The event also aims to support tutors, assessors and lecturers explore their internal quality assurance practices, standardisation and management of risk, which should then bring a positive Qualification Consultant report in respect of overall qualification delivery and related practice.

Come and join us and exchange ideas and best practice to support you in your development of a successful and effective programme.

Who should attend?

The event will benefit staff (tutors and/or managers) who will deliver the Level 3 Award in Education and Training.

Outline for the day

- Changes and challenges in initial teacher training and the new qualification
- Staffing requirements for delivery
- Tips on good delivery
- Models of assessment and use of level descriptors
- What will Qualification Consultants expect to see?

Cost

£150

Date	Location
11 July	Wakefield
16 July	Newcastle
16 July	London
18 July	Warrington
23 July	Lichfield
25 July	Taunton

Exploring and developing assessment practices with learners through the Recognition of Prior Learning (RPL)

A day of engaging practical activities based around the City and Guilds RPL Assessment Policy and Guidance (October 2012) aims to provide ideas for developing your RPL procedures, assessment practices and related opportunities for your learners.

The day will help you to:

- Get to grips with the City & Guilds RPL Assessment Policy.
- Explore your developing RPL provision, related systems and opportunities for the learner.
- Identify barriers to delivering good RPL provision and to tackle them.
- Review IQA assessment practices and processes for RPL.
- Find innovative ways of involving your learners in the ownership of their RPL evidence and related assessment.
- Develop a centre action plan for RPL for learners.

This event will create opportunities for senior managers, curriculum managers, IQAs, assessors/trainers and tutors to work collaboratively, seeking practical solutions to RPL delivery and assessment in ways that are positive and supportive.

Date	Location
25 June	Warrington
19 September	London
24 September	Birmingham

Introducing you to Internal Quality Assurance (IQA)

This one day event is aimed at anyone who would like or needs to know about how external quality assurance is planned and carried out, the principles that underpin the process and what EQA look for.

IQA basics - a one day event for new Internal Quality Assurers and for those who feel out of touch with current IQA principles and practices.

For further information and to register visit: [City & Guilds Customer Support Events](#) or contact the Customer Support Events Team:

E: customer_events@cityandguilds.com

T: 01924 206777.

New City & Guilds Education and Training qualifications (6502) for teachers and trainers

Level 3 Award in Education and Training (6502) will be available for centres to deliver from September 2013, complete with revised assignments. The new qualification is largely unchanged in structure and size. We have a range of qualification launch events around the country, please see dates below.

The Level 4 Certificate in Education and Training (6502) and the Level 5 Diploma in Education and Training (6502) will be available from January 2014 for delivery and we will run a series of launch events in the autumn term.

(New) The City & Guilds Textbook: Level 3 Award in Education and Training

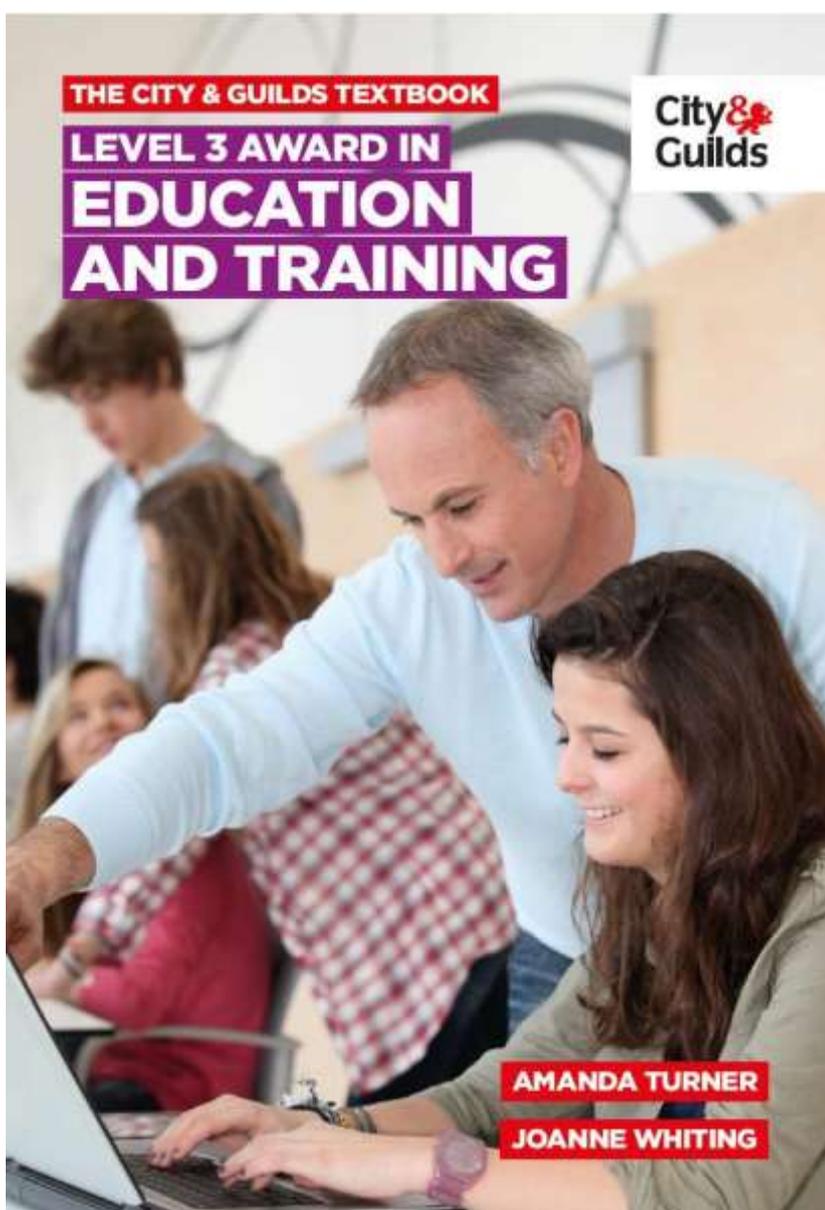
We are launching our first text book in **December 2013** to support learners and tutors, the book will be available from the City & Guilds bookshop: <http://www.cityandguildsbookshop.com/>

This new textbook from City & Guilds is the perfect accompaniment to the Level 3 Award in Education and Training qualification. With the content mapped directly to the qualification, this book is designed to help you to link the teaching theory to your assignments. It offers practical guidance and background knowledge to the key topic areas and provides further opportunities to develop your knowledge through detailed reading lists.

This textbook includes learning features that will be useful every day, such as:

- example schemes of work
- lesson plans
- explanations of difficult terms
- learner activities
- handy hints
- real life teaching scenarios.

This fun, engaging book is a must-have for any learner looking for a guide to help them through their assignments for their Level 3 Award in Education and Training, as well as a reference point throughout their teaching career.



Awards in Delivering Learning (6258) replacing the Introduction to Trainer Skills (7300) qualifications

City & Guilds have developed a new suite of introductory and CPD qualifications to support those entering or already in a teaching or training role. These qualifications aim to support progression into, and from both the Initial Teacher Training and the Learning and Development qualifications.

The qualifications are designed to support progression from helping individuals gain basic knowledge about what goes into designing a training session to making presentations to senior staff under challenge.

These small Framework qualifications also allow the achievement of knowledge only first, before moving into practice and replaces the Introduction to Trainer Skills (7300) programme where delivering training is part of a job role.

The Level 3 Award in the Principles of planning a training session is a stand alone knowledge only unit for candidates who want to gain an understanding of how to plan and deliver a learning session.

<p>Level 3 Award in the principles of planning a training Session (2 credits)</p> <p>Knowledge only</p>
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The Level 3 Award in Planning and delivering a training session is a combination of a knowledge and practice units for candidates who want to gain knowledge and plan a practical session which they plan and deliver through a miro-teach session. This qualification replaces the Introduction to Trainer Skills (7300) qualification.

Level 3 Award in Planning and Delivering a training session	
<p>principles of planning a training Session (2 credits)</p> <p>Knowledge only</p>	<p>Delivering a training session (2 credits)</p> <p>Practice unit</p>

Level 3 Awards in English for Literacy and Mathematics for Numeracy Teaching (6255)

The purpose of the qualifications is to focus on skill development and to meet entry requirements for joining the subject specialist teaching qualification at level 5.

Each qualification consists of 12 credits made up of three units of four credits each. There is no requirement for the demonstration of practical teaching in these qualifications.

Product Code	Description	QAN
6255-01	City & Guilds Level 3 Awards in English for Literacy and Language Teaching	600/5953/9
6255-02	City & Guilds Level 3 Awards in Mathematics for Numeracy Teaching	600/5954/0

Professional Recognition Awards (9200)

These Awards provide an opportunity for professionals to gain an accredited qualification which recognises their excellence in a chosen vocational field. The qualifications are available at Levels 4-7. The Awards are designed for those who wish to gain recognition for the practical application of professional skills, knowledge and understanding in employment

Further information is available via the following link: [Professional Recognition Awards](#)

Practical Guide to Quality Assurance book

In October we launched our first text book directly related to internal and external quality assurance practice. It contains helpful tips, real examples and is designed to give practical rather than theoretical guidance. It would be invaluable to candidates undertaking all Level 4 Quality Assurance qualifications. The title is 'The City & Guilds Practical Guide to Quality Assurance' and it is available via: [www.cityandguildsbookshop.com/Practical Guide to Quality Assurance](http://www.cityandguildsbookshop.com/Practical_Guide_to_Quality_Assurance)

