

Nuisance and Hazards – worked example – Clear fail

Question 1

Word count approx. 250 – suitable length.

No title to report and no indication that the candidate is aware of the format and structure of a report. The candidate has used a letter format.

Dear Sir **Inappropriate format for a report**

Lang (too informal)

I work in a care home for old people and a new pub opened **next door a couple of months** ago.

Gr Gr (omitted verb) Clarity

I am writing this report to let you know about the problems **they** causing **and the residents**.

Gr

The pub is open until 2.00 every morning and the noise people make leaving is **to** much for

Lang

Gr

Lang

the **residents to take**. All of them **is** complaining about the noise and that it keeps **all of**

Sp

Sp

Gr

them **a wake** at night. When people are leaving the pub they shout alot and slam **there** car

Lang

Gr

P

P

doors so hard. **Would you like it if you was living here**. I doubt it. Its just not fair on the

Sp

Gr

residents. They have lived here **along** time and **was** here long before the pub was. Why

Sp

would a pub be **aloud** to open so late when it is next door to a care home?

Clarity (assume the word 'not' has been omitted)

What we want is for the pub to be allowed to stay open so late. I think that 11.00 pm is

Lang P

a good time for the pub to close. **That way** the residents would be able to go to sleep and

Gr

not be **disturb** by all the noise.

Lang

Sp

Sp

Gr

And another thing is all the mess that is left **a round**. People just **through** all **there** litter on

Gr

Sp

P

the ground **and makes** the place look **discusting**. As I said before this is not fair on the

Gr

residents. **They're** lives have been changed because of this pub, but they were here long

before it was.

Sp

Yours **sincerly**

A Candidate

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	Maximum marks	Marks awarded	Comments
Detail	3	2	Purpose of report covered, details of the problem, effect on residents and recommendations all covered sufficiently or L2. Time period of monitoring not covered.
Concise	2	2	Writing is concise throughout.
Clarity	2	1	Two issues of clarity.
Format	1	0	The candidate has not formatted the response in any way that indicates they are attempting to write a report. The presence of Dear Sir and Yours sincerely suggests they are using a letter format.
Structure	2	0	The minimum structural requirements of a report are a heading and appropriate subheadings. None are present.
Language	3	1	The candidate has not understood the requirements for formal language to be used in a report. Some inappropriate expressions and devices used, for instance directly addressing the reader through questions, or using inappropriate phrases such as 'a couple of months ago'.
Spelling	3	1	Eight spelling errors. (see tables).
Punctuation	4	3	Four punctuation errors (see tables).
Grammar	4	1	Ten grammar errors (see tables).
TOTAL Q1	24	11	

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Question 2

Approx 190 words

The inappropriate closure of Yours faithfully suggests this is the opening to a letter, not a speech.

Dear Students

Did you know that we don't have a zebra crossing near ^{Sp}out ^Pcollege! It is ^{Sp}outrageous and cant ^P
^{Gr}be ^{allow} to continue. We have to cross that road all the time and any one of us could
^{Gr}of ^{Lg}been knocked down and ^{got} badly hurt. We have to do something about it.

I have ^{Sp}already ^{Gr}spoke to the council and they've told me that we won't get a zebra crossing
^PUnless I can show them there is ^{Sp}alot of support for the idea and that is where you come in. ^P

I am starting a ^{Sp}campain and ^{Sp}wont you to join me. I need you to all ^{Gr}to write a letter to the
council and to ask them to put in the zebra crossing. You could also sign a petition I have left
at the college reception.

I suppose we are lucky there is a crossing 400 ^{Sp}meters away but I never use it and ^Palways ^{Sp}
just cross the road by the colleges front door. I know this is dangerous, ^Pspecially ^{Sp}during the
rush hour, but it would take ^{Gr}to long to walk to the crossing and then back again.

^P ^{Sp}
Yours ^{Fathfully}

A. Candidate

	Maximum marks	Marks awarded	Comments
Detail	3	3	All the required detail has been covered, but there is not much expansion on why support is needed. This is a borderline 2/3 mark award.
Concise	2	2	A concise writing style has been maintained throughout.
Logical	2	1	The response is presented in a logical sequence, with a clear opening and further details, but lacks any logical conclusion, finishing rather abruptly.
Persuasive	2	1	Ist paragraph contains some persuasive elements, including a

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			question, emotive language and a call to action.
Format	1	0	The candidate does not appear to understand the conventions of speech making. The presence of 'Yours faithfully' suggests that the 'Dear Students' at the beginning is indicative of a letter format.
Structure	2	0	The inappropriate format, and the lack of any appropriate opening and close to the 'speech' means a marker cannot have confidence in the candidate's ability to format and structure a speech.
Language and Clarity	3	3	There are no issue of clarity, but the language is not particularly sophisticated, but there is one specific example of poor use of language.
Spelling	3	0	10 errors (see tables)
Punctuation	4	2	7 errors (see tables)
Grammar	4	2	5 errors (see tables)
TOTAL Q2	26	14	
Total Q1 and Q2	50	25	Pass mark approx. 30/50