

# Essential Skills Wales in Communication

## **Example** Entry 3 controlled task

### **Choosing a pet**

Candidate's paper

Reading and Writing

Candidate's name:

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City & Guilds enrolment number:

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Unique Learner Number (ULN):

---

Date of registration for 3868:

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Date assessment started:

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Date assessment completed:

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## **Candidate instructions**

Make sure you understand these instructions before you start.

## **What to do if you need help**

Ask your assessor/tutor if you need help with the instructions.

## **End of assessment**

When you have finished or done as much work as you can:

1. Check you have put your name and details on the cover of this assessment paper.
2. Make sure you sign the declaration at the back of this assessment paper.
3. Hand your work to your assessor/tutor.




## **Speaking and listening**

As well as completing this assessment, you also need to take part in at least two speaking and listening activities.

## Task 1

You are thinking of getting a new pet.

Read this leaflet.

<b>CHOOSING YOUR PET (1)</b>	<b>CHOOSING YOUR PET (2)</b>	<b>CHOOSING YOUR PET (3)</b>
<b>THINK BEFORE YOU BUY – AN ANIMAL IS A BIG COMMITMENT</b>  You have to be ready to spend a lot of time looking after your pet.  For all animals buy the biggest house or cage you can afford and have space for.  Animals need fresh food and water daily.  Animals' houses or cages need cleaning out regularly.  The pet will need plenty of attention.	<b>HOW TO CHOOSE</b>  There is so much choice. Think about the animal's needs and how they will fit in with your life.  Dogs need a lot of exercise but cats are more independent.  Small animals such as hamsters and gerbils are cheap and easy to look after, but may want to be asleep when you are awake. Also remember they may bite.	<b>PRACTICAL ADVICE</b>  Buy an animal that suits your circumstances.  Consider: <ul style="list-style-type: none"><li>• how much time you have for looking after a pet</li><li>• how much space you have</li><li>• where you will keep the animal</li><li>• what you can afford</li></ul>
 <i>Pets need a lot of looking after.</i>	 <i>Small animals may bite.</i>	 <i>Pets can be very expensive.</i>

Now answer the questions on the next page.

1. What is the purpose of this leaflet?

.....

2. What is the section **CHOOSING YOUR PET (2)** about?

.....

3. What **three** things does the leaflet say an animal needs?

.....

.....

.....

4. What does the leaflet warn you about hamsters?

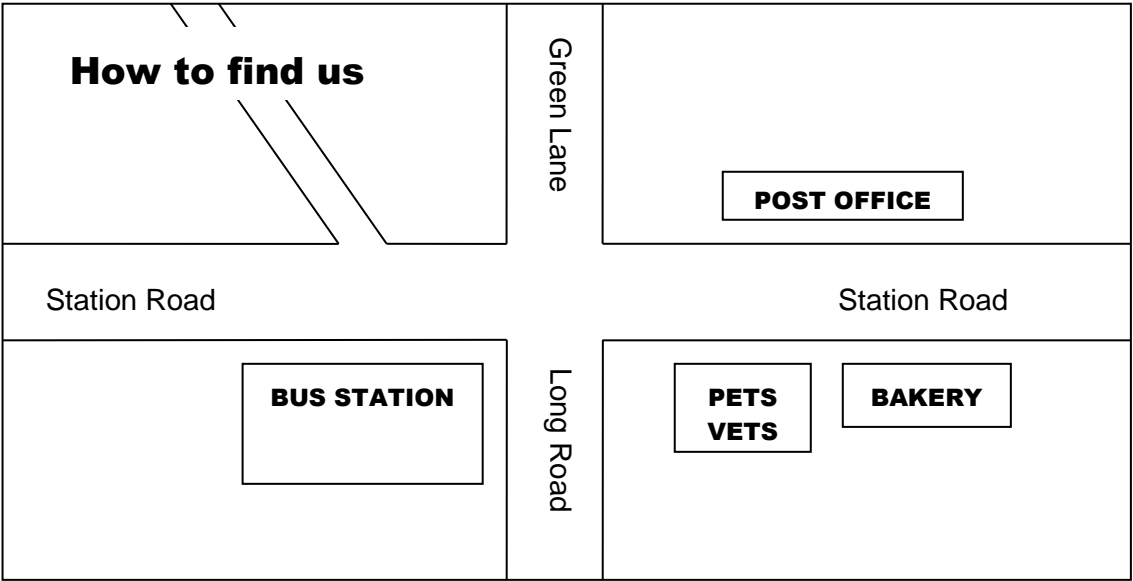
.....

5. Write down **two** practical things you need to think about when choosing a pet.

.....

.....

The leaflet also has a map. The map shows the location of PETS VETS.



6. You are at the bus station. A pet owner asks you how to find PETS VETS.

Explain to the pet owner how to find PETS VETS

.....

.....

.....

**Task 2**

You are thinking of getting a new pet.

You receive this email from your friend.

Dear \_\_\_\_\_

I hope you are feeling better. I have some great news to cheer you up. I have saved some money and I am going to buy a pet!

Do you think I should buy a dog or a cat? I went to a dog's home yesterday and saw some very cute puppies that need a good home. Some of them were really noisy. The kittens were adorable too. Perhaps I should buy a rabbit or a bird instead?

Please write and tell me which type of animal you think I should buy.

Wendy

Answer these questions.

1.

Why has Wendy written to you?

.....
2.

Use your dictionary to find the meaning of the word 'adorable'. Write the definition here.

.....

.....

### **Task 3**

Draft your reply to Wendy.

Draft your reply to Wendy here. You can write a letter or an email.  
You should write at least two paragraphs.

Remember to check your work.

## Task 4

Write your reply to Wendy.

Write your final letter or email here (or attach a typed document)

[illegible]

Check your spelling and your punctuation.



## Declarations

The candidate and assessor declarations **must** be completed.

Candidate name: \_\_\_\_\_

### Candidate declaration:

I confirm that this assessment is entirely my own work.

Candidate signature \_\_\_\_\_ Date \_\_\_\_\_

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### Assessor declaration:

I confirm that the candidate has met / not met (as applicable) the standard required by this assessment and has achieved all of the requirements for this Essential Skills Wales qualification. Assessment was conducted under the specified conditions, and is valid, authentic, reliable, current and sufficient.

Assessor signature \_\_\_\_\_ Date \_\_\_\_\_

### Internal verifier declaration:

*(if sampled)*

I confirm that the candidate has met / not met (as applicable) the standard required by this assessment and has achieved all of the requirements for this Essential Skills Wales qualification. I have internally verified this work.

Internal verifier signature \_\_\_\_\_ Date \_\_\_\_\_

### External verifier declaration:

*(if sampled)*

I confirm that the candidate has met / not met (as applicable) the standard required by this assessment and has achieved all of the requirements for this Essential Skills Wales qualification. I have externally verified this work.

External verifier signature \_\_\_\_\_ Date \_\_\_\_\_

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