

Apprenticeship standard (England only)

Boatbuilder

Industry: Marine

City & Guilds code: 2473

LARS number: 76



A City & Guilds Group Business

-  **Minimum duration: 48 months**
-  **Funding band: 15 (£27,000)***
-  **Level 3**

*Funding bands from May 2017

On-programme learning: Available

End-point assessment (EPA): EPA must be delivered by the Institute of Marine Engineering, Science and Technology (IMarEST)

Boatbuilders build boats such as yachts, workboats and superyachts and/or refit and repair existing boats. They manufacture and assemble components that form the boat's structure as well as the interior and exterior fit out. They use a range of engineering and manufacturing skills and work individually and as part of a team.

The new standard was approved by DfE in February 2016. The new apprenticeship standard replaces the Level 2 and Level 3 Marine, Construction, Systems Engineering and Maintenance (Boatbuilding) under SASE frameworks.

City & Guilds – helping you with an expert solution

There are four stages where we can work together to help your apprentices from the start through to successful completion of their training.



Plan

Helping you plan and prepare for the new standards with a bespoke solution to make the most of your investment in apprentices.



Attract

Simple online vacancy and candidate set up, TalentPortal can connect you to the talent you need to fill your apprenticeship vacancies.



Deliver

High-quality, online and offline content to help draw out the skills, knowledge and behaviours to prepare apprentices for end-point assessment as well as tracking options to monitor performance.



Assess

Support for you and your apprentices to prepare for end-point assessment by our first-rate, fully trained assessors. Our simple, flexible service meets the demands of your team and your partners.

The apprentice journey



1 On-programme (deliver)

Training and development takes place during this part of the apprenticeship. It may include a qualification if set in the standard.

Formative assessment of skills, knowledge and behaviours is required in the delivery of the standard and this will be outlined in the assessment plan.

Apprentices have to reach a minimum level of maths and English set by the standard. If they've not previously achieved this, they'll need further study and support.

1 On-programme: what apprentices need to learn

On-programme is the learning phase for apprentices to pick up the skills, knowledge and behaviours set in each standard. Apprentices need to complete 20% off-the-job training during the on-programme phase of their apprenticeship. Specific rules govern this and it must take place in the apprentice's contracted hours.

The on-programme has a Foundation Phase, usually around 12-18 months, during which apprentices have a company induction and work experience which is recorded in a company workbook. They also take the 2473-02 Level 2 Diploma in Boatbuilding (Foundation). In the following 18 months, apprentices are in the Development Phase and take the Level 3 qualification in boatbuilding and continue their work experience.

Our resources and tools that support on-programme delivery

Our core content for this standard covers Prevent, British values, equality and diversity, and health and safety which give you the basics to deliver the standard and satisfy regulators. It's a blend of e-learning and downloadable content. We also have:



Mandatory qualifications

These support the on-programme delivery during the Foundation and the Development Phases.

2473-02 Level 2 Diploma in Boatbuilding (Foundation) as part of the Foundation Phase.

2473-03 (in development) Level 3 Diploma in Boatbuilding (Advanced) as part of the Development Phase.

The qualifications can also be used to give full-time students the knowledge and skills to progress into further training to become a boatbuilder.



Learning Assistant

Innovative and cost effective e-portfolio solution that lets you dramatically improve the delivery of their apprenticeship standards by tracking apprentices' progress online in real time. And helps authorise and evidences 20% off-the-job learning.



Guidance documents

The qualification handbook contains information on how to deliver and assess the apprentices during the Foundation Phase of the apprenticeship.

Additional guidance on how to develop centre-devised assignments is available on [cityandguilds.com](https://www.cityandguilds.com) (search 2473).

Maths and English requirements

If your apprentices need to complete maths and English, our popular Functional Skills qualifications fit within apprenticeship programmes and cover the core maths and English requirement for the workplace and further study. We have an extensive support package available, including e-Functional Skills, and an online teaching and learning platform, which guides learners from an initial and a diagnostic assessment, through to being exam ready.

Find out more: [cityandguilds.com/functionalskills](https://www.cityandguilds.com/functionalskills)



2 Gateway

The employer and provider must sign off the apprentice as ready to move on to end-point assessment.



3 Assess

The end-point assessment must demonstrate that the apprentice can perform in the occupation in a fully competent, holistic and productive way.

The assessment will be graded if required by the standard.

The assessment organisation and assessor must be independent of, and separate from, the training provided by the provider and employer.



4 Apprenticeship certificate

On successful completion, the end-point assessment organisation will apply to the Education and Skills Funding Agency (ESFA) for the apprenticeship certificate. The certificate is sent to the apprentice's employer.

2 Gateway

The employer, in discussion with the apprentice and the training organisation, will decide if the apprentice is ready for the EPA once the qualifications of the on-programme phase of the apprenticeship and the Level 2 English and maths requirements are completed.

3 End-point assessment (EPA): how apprentices demonstrate their learning

End-point assessment (EPA) is the final stage that an apprentice goes through to complete their apprenticeship. The apprentice must demonstrate their learning to an independent end-point assessor and the grades available are pass or fail. Assessment events for this standard are:



Workbook

A work-based project completed by the apprentice during the last three to six months of their apprenticeship.



Viva interview

A viva interview where the apprentice will demonstrate their understanding and provide evidence of their practical capability to a panel of assessors.

Our resources and tools that support end-point assessment

We are on the register of end-point assessment organisations and our EPA service includes support resource as well as flexibility around assessment delivery and a dedicated EPA team to support you.



EPA preparation tool

Online content to help the apprentice feel ready for their EPA experience. Personalised to their confidence levels and the standard, they're sent free access details once they're registered with us for EPA.



EPA team

Our dedicated EPA team is on hand to help with bookings and questions on anything from the assessment process to evidence portfolios.



EPA pack and guidance

Let our support, including short videos and how to guides help you get to grips and stay on track with the EPA process.

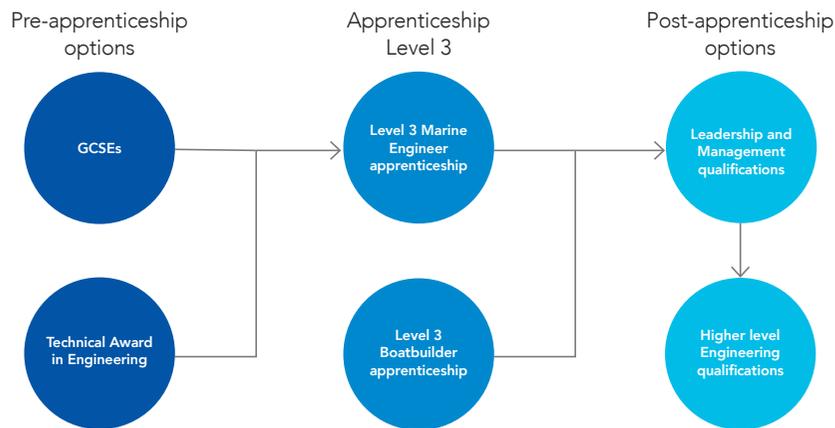


4 Apprenticeship certification

As well as receiving their Institute for Apprenticeships (IfA) apprenticeship certificate, the apprentice will receive a City & Guilds statement of achievement for end-point assessment.

Progression with City & Guilds Group

Develop new and existing talent at all levels with ILM management apprenticeships including: Team Leader/ Supervisor Level 3; Operations/Departmental Manager Level 5; Chartered Manager Degree Level 6 and the Senior Leader Master's Degree Level 7. Find out more at i-l-m.com/apprentice



In collaboration with the boatbuilder employer group which is led by organisations including: Berthon Boat Company Ltd, Sunseeker International, Princess Yachts, Pioneer Sailing Trust, Pendennis Shipyard, RNLI, Broom Boats, Green Marine, English Harbour Yachts, Cockwells and the British Marine Federation.

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How our offer supports you:

Supportive payment structure

When you choose us for EPA you pay a small registration fee and the balance once the EPA has taken place and results submitted.

Personal support

Our Technical Advisors, Business Managers and Customer Service teams are on hand to help you with all aspects of apprenticeships.

Specialist online tools

Our e-Functional Skills can boost maths and English; Skills Zone develops workplace behaviours and skills; and our e-portfolio, Learning Assistant, lets you manage assignments and track the 20% off-the-job training requirement.

Events and webinars

We deliver a range of events and webinars run by industry specialists to advise and guide you, including regional networking and CPD events.



More information

If you're a City & Guilds centre, visit Walled Garden or contact your Business Manager to find out prices and if any elements are extra to the package. If you're a new customer, contact apprenticeships@cityandguilds.com to find out more.

Or visit cityandguilds.com/apprenticeships for full information on our apprenticeship products and services.