

# Qualifications for Working in Confined Spaces (6150)

6150 Quick Guide



[www.cityandguilds.com](http://www.cityandguilds.com)  
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# Qualifications for Working in Confined Spaces (6150)



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Version 2.11

| Version and date | Change detail                      | Section                              |
|------------------|------------------------------------|--------------------------------------|
| 2.1 July 2012    | Reference to feedback form removed | Getting going and the 6150 documents |

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# 1 About this document

There are twelve separate qualifications within the 6150 Confined Spaces Awards, some with 'Water' in their title, and some without - plenty of documents and room for confusion! Therefore, with the aid of this quick guide we wanted to provide you, our customer, with a simple guide of the 6150 webpage and all its associated documents. This guide will also act as a match maker by briefly providing explanations of what you can expect to know from having read any document on the 6150 webpage.

The development of the full suite of 6150 qualifications has been developed jointly between City & Guilds and CABWI Awarding Body. Both organisations are in the process of working towards a formal joint agreement on the Confined Spaces qualifications. In the interim, City & Guilds will administer the qualifications through the Walled Garden.

This document references both organisations but all operational activity, until further notice, must go through City & Guilds. For further information on the Awarding Body relationship, please consult the document **6150 City & Guilds and CABWI: working together**.

## 2 Getting going and the 6150 documents

Welcome to the 6150 Quick Guide!

The new 6150 qualifications, which went live in October 2008 from a water industry context, replace the City & Guilds 5831. In order to facilitate the transfer from 5831 to the new 6150 it was agreed with Water UK and Energy & Utility Skills that provision of the 5831 be maintained until April 2009 and that during this time both the 5831 and 6150 will have equal status. Given that this document's publication date is August 2010 all provision should now be through the 6150

But you probably want to get going straightaway. However, even if you have experience of delivering the 5831 take some time to absorb the new risk-based approach to confined spaces, which the Health & Safety Executive endorses, explanations of which can be found in The 6150 Centre Approval Document, the suggested starting point.

This document also prescribes the conditions under which the assessments must take place, along with minimum criteria for direct claims status (DCS). Our External Verifiers will also use this as their guide to issuing qualification approval and (DCS). Unfortunately non compliance means non approval/DCS.

These qualifications are a joint initiative between City & Guilds and CABWI Awarding Body and to get further information on the Awarding Bodies' relationship, look through the document 6150 City & Guilds and CABWI Working Together, which will give an understanding on how things will operate on the ground.

The 6150 Handbook is a repository for useful information on the assessments, candidate entry requirements and useful contacts. It relates to all of the qualifications and also provides advice on linking together key documents which may help in the design of the assessments.

Speaking of key documents, next up is the units, which can be accessed via the link on the left of the webpage entitled Qualification Units. These are not the assessments but rather the syllabi containing the respective outcomes and performance criteria that attest to competence and against which candidates will be assessed. There are lots of performance criteria and therefore (much like this quick guide) we have added Notes for Guidance intended to assist you when you come to designing assessments and actually assessing candidates. These documents will be password protected.

Ok, so by now you'll know what's required for qualification approval and DCS because you'll have read The 6150 Centre Approval Document. You should also be familiar with candidate entry requirements which are documented in the 6150 Handbook. Once you have the relevant passwords, you'll also know what constitutes competence through your consultation of the Qualification Units.

When assessing your candidates you'll need the assessments, which can be found through the link entitled Assessments. Inside this link you will find both the practical and written assessments, which are also password protected. We've even thought of you when designing the practical assessment paperwork by providing capacity for potentially five candidates on the same practical observation sheet, which should help reduce the paperwork required on site

How to access the passwords? The main text on entering the 6150 webpage explains how to access these. You'll need your centre number and confirmed 6150 complex approvals to do so – we have tried to simplify it so each document per complex has a single password. Simply put: twelve complexes, twelve passwords.

### 3 Anything else you need to know

That's it from us in this Quick Guide; we hope you've found it useful. On the rare occasion you may need more clarification, don't hesitate to call or email our dedicated support teams. Contacts can be found in the **6150 Handbook**.

If there are any changes or things we'd like to communicate to you, City & Guilds and CABWI will do so via a Product News Update that will be emailed direct to your nominated contact. If you've yet to register for this service, please do so at the main City & Guilds website.

## Useful contacts

### UK learners

General qualification information

T: +44 (0)844 543 0033

E: [learnersupport@cityandguilds.com](mailto:learnersupport@cityandguilds.com)

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### International learners

General qualification information

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F: +44 (0)20 7294 2413

E: [intcg@cityandguilds.com](mailto:intcg@cityandguilds.com)

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### Centres

Exam entries, Registrations/enrolment, Certificates, Invoices, Missing or late exam materials, Nominal roll reports, Results

T: +44 (0)844 543 0000

F: +44 (0)20 7294 2413

E: [centresupport@cityandguilds.com](mailto:centresupport@cityandguilds.com)

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### Single subject qualifications

Exam entries, Results, Certification, Missing or late exam materials, Incorrect exam papers, Forms request (BB, results entry), Exam date and time change

T: +44 (0)844 543 0000

F: +44 (0)20 7294 2413

F: +44 (0)20 7294 2404 (BB forms)

E: [singlesubjects@cityandguilds.com](mailto:singlesubjects@cityandguilds.com)

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### International awards

Results, Entries, Enrolments, Invoices, Missing or late exam materials, Nominal roll reports

T: +44 (0)844 543 0000

F: +44 (0)20 7294 2413

E: [intops@cityandguilds.com](mailto:intops@cityandguilds.com)

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### Walled Garden

Re-issue of password or username, Technical problems, Entries, Results, GOLLA, Navigation, User/menu option, Problems

T: +44 (0)844 543 0000

F: +44 (0)20 7294 2413

E: [walledgarden@cityandguilds.com](mailto:walledgarden@cityandguilds.com)

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Employer solutions, Mapping, Accreditation, Development Skills, Consultancy

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